

Print and email application to: fccoffice@friendschildcare.org

Required: 2-years experience and CDA and/or degree in early childhood education.



Application for Employment

Our policy is to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental disability, or veteran status.

Date _____

Last name _____ First name _____ Middle name _____

Street Address _____

City _____ State _____ ZIP _____

Telephone _____ Cell _____

Email _____

Position applied for _____

How did you hear of this opening? _____

When can you start? _____ Desired Wage \$ _____

Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis? (You may be required to provide documentation.) Yes No

Are you looking for full-time employment? Yes No

If no, what hours are you available? _____

Have you ever been arrested? Yes No

If yes, please describe conditions. _____

1501 Cherry Street • Philadelphia, PA 19102 • (215)241-7011 • f(215)864-6973

If yes, does your arrest appear on your police background, child abuse or FBI clearances?

Yes No

If yes, please provide rap sheet.

Have you ever been employed by FCCC? Yes No

If yes, please indicate start and end date of employment: _____

Are you related to any FCCC employees? Yes No

If yes, please indicate name(s) and relationship to employee(s):

Education

School Name and Location	Year	Major	Degree/Credit Hrs
High School _____	_____	_____	_____
College _____	_____	_____	_____
College _____	_____	_____	_____
Post-College _____	_____	_____	_____
CDA _____	_____	_____	_____
First Aid/CPR Certification	_____	(exp. date)	
Fire Safety Training	_____	(date of training)	
Other Training _____	_____	_____	_____

In addition to your work history, are there other skills, qualifications, or experience that we should consider?

Employment History (Start with most recent employer)

Company Name _____

Address _____ Telephone _____

Date Started _____ Starting Wage _____ Starting Position _____

Date Ended _____ Ending Wage _____ Ending Position _____

Name of Supervisor _____

May we contact? Yes No

Responsibilities _____

Was this an ECE related paid position? Yes No

Reason for leaving _____

Company Name _____

Address _____ Telephone _____

Date Started _____ Starting Wage _____ Starting Position _____

Date Ended _____ Ending Wage _____ Ending Position _____

Name of Supervisor _____

May we contact? Yes No

Responsibilities _____

Was this an ECE related paid position? Yes No

Reason for leaving _____

Company Name _____

Address _____ Telephone _____

Date Started _____ Starting Wage _____ Starting Position _____

Date Ended _____ Ending Wage _____ Ending Position _____

Name of Supervisor _____

May we contact? Yes No

Responsibilities _____

Was this an ECE related paid position? Yes No

Reason for leaving _____

Company Name _____

Address _____ Telephone _____

Date Started _____ Starting Wage _____ Starting Position _____

Date Ended _____ Ending Wage _____ Ending Position _____

Name of Supervisor _____

May we contact? Yes No

Responsibilities _____

Was this an ECE related paid position? Yes No

Reason for leaving _____

Please attach resume and 3 professional references.

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. FCCC is hereby authorized to make any investigations of my prior educational and employment history.

I understand that employment at this company is "at will," which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I understand that no supervisor, manager, or executive of this company, other than the director, has any authority to alter the foregoing.

Signature _____ Date _____