

FCCC Board Meeting Minutes December 19, 2017

Present: Raechel Coates, Ryan Kavanaugh (called in), Sarah May, George Milner, Jess Roney

Regrets: Sara Schreffler, Greg Wetmore

Approval of Minutes

The Minutes from the previous Board meeting were approved.

Director's Report.

- Raechel is working on relationship with FSS to ask for reciprocal support
 - She has requested a meeting with Michael Gary and that is in the process of being scheduled
 - She has shared draft of the letter she is going to send to FSS beforehand – she
 - George Milner will go with Raechel to the meeting
- Raechel has begun to research the history of FCCC by talking with Bruce Birchard and found that FCCC was never founded under the care of a particular meeting – found that the history we've told of the founding was not correct!
 - If we want to pursue coming under the care of a particular Meeting, it would probably be Philadelphia Central Meeting
- Raechel thinking of reaching out to LawWorks to find out if there are legal ramifications because we offer discounts to a particular group of people. Is it discriminatory? Are there tax implications?
- Most recent Friday was the deadline for proposals for venues for the 40th Anniversary celebration
- “Thank you Teachers” exercise: going really well – teachers responding beautifully
 - Raechel will follow up with Board to make sure that all teachers get something
- Holiday collections went really well for bonuses for staff
- Taneesha has page up for the Board – password protected – starting to put up documents from this year
 - **ACTION ITEM** for Raechel: Do a survey about Smart Lunches in late January

Fundraising

- **ACTION ITEMS** (leftover from November): Delegate to Fundraising Committee
 - The Board recommends face-to-face meeting with stakeholders to discuss disparity between benefits provided by FCCC and contributions from our partners
 - Fundraising Committee will work with Raechel to inventory past fundraising appeals
 - Think about how we might come under the care of a meeting – Philadelphia Central Meeting would be the most logical

By-Laws Review

- Section 4.03: George wrote language for Fundraising committee – we will circulate via email to everyone

- ACTION ITEM: Board will review and discuss at next meeting (George will also circulate via email)
- ACTION ITEM: Next meeting discuss writing process documents/"charters" for particular committees
 - In November Ryan said he will look at Finance; George said has examples to Jess and Greg for Trustee Committee
 - These will lay out processes for committees?

Committee Reports

Finance

- Written report sent via email

Trustee

- No report

Development

- No report separate from Raechel's update in Director's Report

Next meeting: January, 23.

Future meetings: Feb. 27, Mar. 27, Apr. 24, May 22, Jun. 26

Committee Assignments 2017-18

Finance: Ryan, Sara S.

Trustee: Jess, Greg

Fundraising: George, Sarah M.